



# CD & DVD REPLICATION ORDER FORM

Artist Name \_\_\_\_\_

Project Title \_\_\_\_\_

Primary Contact Name \_\_\_\_\_

Email \_\_\_\_\_

Best daytime phone \_\_\_\_\_ Fax # \_\_\_\_\_

### BILLING ADDRESS

### SHIPPING ADDRESS (for prepaid orders)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requested completion date: \_\_\_\_\_  I will pick up my discs from REALTIME office

Name, email address & phone # of the **person who prepared your master** \_\_\_\_\_

### ORDER QUANTITY

500 + discs or sets

### DISC LABEL IMPRINT

Spot Color Screenprinted # \_\_\_\_\_ (1-6)

Full-Color Offset over White Flood

Label artwork provided  
(please refer to Artwork Specifications)

REALTIME-prepared label artwork

CD

DVD

MINI-ROUND DVD

MINI-ROUND CD

RINK CARD

CD BUSINESS CARD

### PACKAGING

Bulk Disc on Spindle (no packaging)  Shrinkwrap or  Tab (boardstock)  Overwrap (j-case)

Paper Window Sleeve ( BLACK WHITE )  CS100 Single-Disc Boardstock Sleeve (5")  CS105 Mini Disc Sleeve

CS310 Mini Disc/ Business Card Jacket  CS200 4-Panel Sleeve (1-Disc Wallet)  CS206 4-Panel Sleeve (2-Discs)

CS210 4-Panel Sleeve (1-Disc Wallet +Tube Pocket)  CS215 6-Panel 1-Disc Sleeve  CS221 6-Panel 2-Disc Sleeve

CS220 6-Panel 1-Disc Sleeve + Tube Pocket  CS225 Large Format Disc Jacket- slit  CS 1000 4-Panel Digipak

CS 1005 4-Panel Digipak  CS 1015 4-Panel Digipak  6-Panel Digipak ( CS1020-C CS1020-R CS1025-C CS1025-R )

CS2000 DVD Digipak  DVD Trapsheet  2-Page DVD Inside Insert  4-Page DVD Inside Folder

( 2 or 4 ) Page Insert/Folder  6-Page Roll Folder  8-Page Folder ( Roll Parallel Gate Accordion )

Traycard  ( 8 12 16 20 24 ) Page Booklet  Paper Print:  4/1  4/4  Jewel Case w/ CLR / BLK tray

I AM PROVIDING  Production-ready artwork files, setup to Realtime specifications (refer to Artwork Specifications).

Name, email address & phone # of **your designer** \_\_\_\_\_

Artwork materials for a REALTIME-designed package (see Graphic Design Services).

TOTAL JOB ESTIMATE \$ \_\_\_\_\_

Please refer to your emailed job quotation or our standard pricelist.  
Your WA State Sales Tax rate applies to total (without a Resale Permit).  
A 75% deposit is required to start work on disc manufacturing orders.

DEPOSIT RECEIVED \$ \_\_\_\_\_

Check # \_\_\_\_\_  Cash  M. Order

I authorize REALTIME INC. to begin production and agree to standard Terms and Conditions @ <http://www.realtimepip.com/forms>:

Date: \_\_\_\_\_